




OPERATING POLICY

POLICY TITLE: Membership Card Issuance Policy					
SECTION	Member Services	NUMBER	10.2.2	DATE	9/22/2023
REPLACES POLICY NUMBER: 10.2.1		TITLE: Membership Card Issuance Policy			
DATE ADOPTED: 4/20/2023					
DATE REVISED: 9/22/2023					
CROSS REFERENCES:					
APPROVED:					
 GENERAL MANAGER				9-21-2023 DATE	
 SVRA CHAIRPERSON				9-21-2023 DATE	

The issuance of all Membership Cards will be based on the recorded owners, (in our latest records) as listed on the property deed filed within Lincoln County Wyoming, for each lot/home (property) that is located within the bounds of the Association.

For each lot/home (property), the Association will issue Primary Membership Cards to any person or persons owing a portion of said property. Moreover, for each lot/home (property) the Association will issue, if desired, additional Lineal Family Membership Cards for the primary card holders' lineal family which includes grandchildren, children, parents, grandparents along with the spouses of the primary and lineal card holders' families.

All Primary and Lineal cards shall be required to have a photo of the card holder placed on it. Cards without a photo will not be accepted. Primary and Lineal card holders will be eligible for reduced rates, which directly correlates to the card issued and subject to the current fee schedule.

Unless the cardholder is the owner of the lot/home (property), the card gives membership rights for use of facilities only, but does not necessarily make the cardholder a "member" for voting or participation purposes.

A five dollar (\$5.00) charge will be assessed and collected at the time of each newly issued Lineal Membership Card. Once the annual assessment has been paid in full for the lot/home (property), an assessment paid sticker, notating the date of the current year, shall be provided upon request at no charge to the Primary Member. Similarly, once the annual assessment has been paid in full for the

lot/home (property), Lineal Membership Card Holders of the same will be issued an assessment paid sticker notating the date of the current year. At which time a five dollar (\$5.00) charge will be assessed and collected.