# **Star Valley Ranch Association**

*Financial Report* December 31, 2021

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#### **Independent Auditor's Report**

Board of Directors Star Valley Ranch Association Star Valley Ranch, Wyoming

#### Opinion

We have audited the accompanying financial statements of Star Valley Ranch Association (a nonprofit organization), which are comprised of the statements of financial position as of December 31, 2021 and 2020, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Star Valley Ranch Association as of December 31, 2021 and 2020, and the results of its operations and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Basis for Opinion**

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Star Valley Ranch Association and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events considered in the aggregate, that raise substantial doubt about Star Valley Ranch Association's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

#### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Star Valley Ranch Association's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Star Valley Ranch Association's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

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June 21, 2022

**Financial Statements** 

# Star Valley Ranch Association Statements of Financial Position December 31, 2021 and 2020

		2021	2020
ASSETS			
Current assets: Cash and cash equivalents (Note 4) Investments (Note 4) Accounts receivable, net (Note 5) Inventories Prepaid expenses		\$ 655,052 248,635 33,344 33,157 32,955	\$ 479,514 238,645 69,851 23,272 38,696
	Total current assets	1,003,143	849,978
Noncurrent assets: Restricted investments (Notes 4 and 6) Fixed assets, net (Note 7) Water rights	Total noncurrent assets	8,310 3,688,395 220,000 3,916,705	8,310 3,891,846 220,000 4,120,156
	Total assets	\$ 4,919,848	\$ 4,970,134
LIABILITIES AND NET ASSETS			
Current liabilities: Accounts payable Accrued payroll and related liabilities Deposits Member deposits Designated funds payable Note payable, due within one year (Note 8)	Total current liabilities	\$ 3,216 38,487 475 20,893 12,244 29,244 104,559	\$ 2,555 26,805 550 19,383 6,803 28,035 84,131
Noncurrent liabilities: Notes payable, due after one year (Note 8)	Total noncurrent liabilities Total liabilities	<u>1,368,210</u> <u>1,368,210</u> 1,472,769	<u>1,397,454</u> <u>1,397,454</u> 1,481,585
	Total hadilities	1,472,769	1,481,385
Commitments and contingencies (Note 9) <b>Net assets (Note 10):</b> Without donor restriction With donor restriction		3,438,769 8,310	3,480,239 8,310
	Total net assets	3,447,079	3,488,549
	Total liabilities and net assets	\$ 4,919,848	\$ 4,970,134

# Star Valley Ranch Association Statements of Activities and Changes in Net Assets Years Ended December 31, 2021 and 2020

		 2021	 2020
<b>Operating revenues:</b>			
Homeowner assessments		\$ 783,807	\$ 775,791
Golf course fees		751,963	644,087
Lounge income		-	296
Facilities rental and other		55,835	41,517
Other administrative incom	e	156,907	153,566
Utilities revenue		 49	 25
	Total operating revenues	 1,748,561	 1,615,282
Operating expenses:			
Program Services:			
Facilities		294,559	259,799
Golf courses		835,291	745,794
Support Services:			
Administration		 587,397	 529,131
	Total operating expenses	 1,717,247	 1,534,724
	Operating income	 31,314	 80,558
Other revenues (expenses):			
Interest income		12,465	17,273
Interest expense		 (85,249)	(72,260)
	Total other revenues (expenses), net	 (72,784)	 (54,987)
	Change in net assets	(41,470)	25,571
Net assets, beginning of year	6	3,488,549	3,462,978
	Net assets, end of year	\$ 3,447,079	\$ 3,488,549

# Star Valley Ranch Association Statements of Functional Expenses Years Ended December 31, 2021 and 2020

	Facilities	Golf Courses	Administration	Total 2021	Total 2020
Payroll related expenses:					
Payroll expenses	\$ 109,080	\$ 307,586	\$ 251,283	\$ 667,949	\$ 642,772
Total payroll related expenses	109,080	307,586	251,283	667,949	642,772
Other expenses:					
Accounting fees	-	-	14,250	14,250	14,150
Advertising	-	176	-	176	1,177
Bad debt expense	-	-	3,825	3,825	1,887
Bank charges	-	-	16,752	16,752	17,882
Committee expenses	-	-	26,990	26,990	16,906
Cleaning and janitorial	26,030	-	-	26,030	13,183
Contract services	2,155	1,080	-	3,235	1,531
Dues and subscriptions	-	7,810	3,391	11,201	9,611
Equipment	-	-	26,427	26,427	43,516
Insurance	-	-	78,424	78,424	55,469
Lease	-	39,818	-	39,818	40,367
Legal and professional fees	-	-	74,939	74,939	32,403
Licenses and fees	-	-	1,873	1,873	2,925
Other	3,279	15,264	2,426	20,969	14,654
Postage	-	87	5,598	5,685	2,576
Printing and publications	-	560	634	1,194	35
Property taxes	-	-	44,659	44,659	39,439
Repairs and maintenance	43,976	100,389	17,928	162,293	119,181
Supplies	6,293	186,784	4,960	198,037	164,819
Telephone	1,603	887	3,366	5,856	6,473
Training	-	625	-	625	1,489
Travel	-	-	180	180	311
Utilities	45,249	13,966	252	59,467	61,352
Total other expenses	128,585	367,446	326,874	822,905	661,336
Total expenses before depreciation	237,665	675,032	578,157	1,490,854	1,304,108
Depreciation	56,894	160,259	9,240	226,393	230,616
Total expenses	\$ 294,559	\$ 835,291	\$ 587,397	\$ 1,717,247	\$ 1,534,724

# Star Valley Ranch Association Statements of Cash Flows Years Ended December 31, 2021 and 2020

	2021		2020	
Cash flows from operating activities:				
Operating income	\$ 31,314	\$	80,558	
Adjustments to reconcile operating income to net				
cash provided by operating activities:				
Depreciation	226,393		230,616	
Change in:				
Accounts receivable, net	36,507		(2,552)	
Inventories	(9,885)		13,417	
Prepaid expenses	5,741		(33,353)	
Accounts payable	661		(8,293)	
Accrued payroll and related liabilities	11,682		9,460	
Deposits	(75)		-	
Member deposits	1,510		5,147	
Designated funds payable	 5,441		3,703	
Net cash provided by operating activities	 309,289		298,703	
Cash flows from investing activities:				
Interest income	12,465		17,273	
Interest expense	(85,249)		(72,260)	
Purchases of fixed assets	(22,942)		(296,179)	
Change in investments, net	 (9,990)		43,939	
Net cash used by investing activities	 (105,716)		(307,227)	
Cash flows from financing activities:				
Cash proceeds from note payable	-		273,057	
Principal payments on notes payable	 (28,035)		(27,261)	
Net cash provided (used) by financing activities	 (28,035)		245,796	
Change in cash and cash equivalents	175,538		237,272	
Cash and cash equivalents, beginning of year	 479,514		242,242	
Cash and cash equivalents, end of year	\$ 655,052	\$	479,514	
Supplemental disclosure:				
Interest paid	\$ 85,249	\$	72,260	

# 1. Organization

Star Valley Ranch Association (SVRA or "the Association") is located in Star Valley Ranch, Wyoming and is tax-exempt under Internal Revenue Code Section 501(c)(4).

The Association was incorporated under the laws of the State of Wyoming on November 16, 1970, as a nonprofit corporation to serve the representative owners and inhabitants of the self-contained residential community located in Lincoln County, Wyoming known as Star Valley Ranch. The members of the Association are property owners of Star Valley Ranch Association, which comprises approximately 2,035 lots, 2016 of which are assessed, and recreational facilities, including two golf courses, two pro shops, a swimming pool, two tennis courts, a grill and lounge, an airstrip and other facilities. Recreational facilities are available on a user fee basis. The primary purposes of SVRA are to provide community services and recreational facilities for the general use, and the benefit and welfare of the owners of the residential lots situated within the real property area. The Association's main sources of revenues are annual assessments and golf course fees.

In 2007, residents of the area elected to incorporate as the Town of Star Valley Ranch ("the Town"). Subsequently, the Town took over the roads, culinary water system and other functions from the Association. However, the Association continues to operate the recreational facilities within the boundaries of SVRA.

# 2. Summary of Significant Accounting Policies

#### **Basis of Accounting**

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America and the American Institute of Certified Public Accountants' *Audit and Accounting Guide for Not-for-Profit Organizations*. Under the accrual basis of accounting, revenues are recognized when they are earned and expenses are recognized as incurred.

Accounting Standards Codification (ASC) Topic 958, *Not-For-Profit Entities*, establishes standards for external financial statements of not-for-profit organizations. These standards require classification of net assets and revenues, expenses and gains and losses into two categories, based on the existence or absence of donor-imposed restrictions. The categories are without donor restriction and with donor restriction (see Note 10). In addition, the organization is required to present a statement of cash flows.

#### Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, a bank certificate of deposit, other bank deposits and other highly liquid investments which have original maturities of three months or less when purchased.

#### Investments

The Association's investments consist of certificates of deposit with local banks and are carried at cost plus accrued interest, which approximates fair value. These certificates of deposit have various interest rates and maturity dates, ranging from three months to one year from the original purchase date.

### 2. Summary of Significant Accounting Policies, Continued

#### Accounts Receivable

Accounts receivable are stated at the amount that management of the Association expects to collect from outstanding balances. Management provides for probable uncollectible amounts through an allowance for doubtful accounts based on its assessment of the current status of individual receivables. Balances that remain outstanding after management has used reasonable collection efforts are written off through a charge to the allowance for doubtful accounts and a credit to the applicable accounts receivable. Payments received on receivables subsequent to being written off are recorded as a bad debt recovery.

#### Inventories

Inventories, consisting of pro shop merchandise, pool merchandise and liquor, are valued at the lower of weighted average cost or net realizable value.

#### Fixed Assets

Purchased fixed assets are carried at cost. Donated fixed assets, if any, are carried at their estimated fair value at the date of donation. Such donations are reported as unrestricted support unless the donor has restricted the donated asset for a specific purpose. Assets donated with explicit restrictions regarding their use, and contributions of cash that must be used to acquire fixed assets, are reported as restricted support. Absent donor stipulations regarding how long those donated assets must be maintained, the Association reports expirations of donor restrictions when the donated or acquired assets are placed in service as instructed by the donor.

Expenditures for repairs and maintenance that represent betterments or substantially prolong the useful lives of assets are also capitalized. Only assets with a cost or value of \$4,000 or greater are capitalized as fixed assets. Normal maintenance and repairs are charged to expense as incurred. When assets are sold or otherwise disposed of, the cost and accumulated depreciation are removed from the accounts and any resulting gains or losses are recognized in the Statements of Activities and Changes in Net Assets.

Depreciation of fixed assets is computed using the straight-line method over the following estimated useful lives:

<u>Asset Class</u>	<u>Years</u>
Buildings and improvements	5-50
Equipment	5-25
Vehicles	5-7
Land improvements	7-20
Water and irrigation systems	7-40

# 2. Summary of Significant Accounting Policies, Continued

#### Valuation of Long-Lived Assets

Management of the Association periodically reviews the net carrying value of its assets for impairment whenever events or changes in circumstances indicate that the carrying amount of an asset might not be recoverable. These reviews consider the net realizable value of each asset to determine whether an impairment in value has occurred, and whether there is a need for an asset impairment write-down. Impaired assets are reported at the lower of cost or fair value. At December 31, 2021 and 2020, no assets were considered to be impaired.

### Financial Instruments

ASC Topic 825, *Financial Instruments*, permits entities to choose to measure many financial assets and liabilities at fair value. The fair value of a financial instrument is the amount at which the instrument could be exchanged in a current transaction between willing parties, other than a forced liquidation sale. At December 31, 2021 and 2020, the carrying value of financial instruments, such as receivables, accounts payable and other current liabilities, approximated their fair values based on the short-term maturities of those instruments.

#### Fair Value Measurements

ASC Topic 820, *Fair Value Measurements and Disclosures*, establishes a fair value hierarchy for those assets and liabilities measured at fair value, that distinguishes between assumptions based on market data (observable inputs) and the organization's own assumptions (unobservable inputs). The hierarchy consists of: Level 1 – quoted market prices in active markets for identical instruments; Level 2 – inputs other than Level 1 inputs that are observable; and Level 3 – unobservable inputs developed using estimates and assumptions determined by the organization. At December 31, 2021 and 2020, there were no assets or liabilities measured at fair value on a recurring basis.

Certain assets are measured at fair value on a nonrecurring basis; that is, the assets are not measured at fair value on an ongoing basis, but are subject to fair value adjustments only in certain circumstances (for example, when there is evidence of impairment). The Association had no assets measured at fair value on a nonrecurring basis during December 31, 2021 and 2020.

#### Homeowner Assessments

Association members are subject to annual assessments to provide funds for the Association's operating expenses and future capital acquisitions. Assessments are approved by a vote of the Board of Directors. The annual assessment for lots was \$389 and \$388 for December 31, 2021 and 2020, respectively. Assessments are recognized as revenue in the year for which they are levied.

# Revenue Recognition

Revenue is recognized when services have been provided and collectability is reasonably assured.

# 2. Summary of Significant Accounting Policies, Continued

#### Functional Expenses

Costs associated with providing the various programs and other activities of SVRA have been summarized in the Statements of Activities and Changes in Net Assets and have been detailed on a functional basis in the Statements of Functional Expenses. Any program expenses or support costs of SVRA not directly chargeable to a specific program are allocated to the programs based on management policies and estimates.

### Income Taxes

The Association is a tax exempt organization under the provisions of Section 501(c)(4) of the Internal Revenue Code. Accordingly, no provision for income taxes is recorded in the accompanying financial statements. However, the Association is subject to tax on unrelated business income, if any. The Association had no unrelated business income for the years ended December 31, 2021 and 2020.

The Association has not identified any uncertain income tax positions that would jeopardize its taxexempt status. The Association's tax returns are subject to possible examination by taxing authorities. With few exceptions, the tax returns essentially remain open for possible examination for a period of three years after the respective filing deadlines of those returns.

# Credit Risk

Financial instruments which potentially subject the Association to concentration of credit risk consist primarily of cash and cash equivalents and investments, if any. The Association maintains its cash and cash equivalents and certificates of deposit with high quality financial institutions, which at times, may exceed federally insured limits. The Association has not experienced any losses in such accounts and management believes that SVRA is not exposed to any significant credit risk on cash and cash equivalents and investments.

#### Accounting Estimates

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires management of the Association to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Accordingly, actual results could differ from those estimates and affect the amounts reported in the financial statements.

# Subsequent Events

The Association has evaluated subsequent events through June 21, 2022, the date these financial statements were available to be issued. No material subsequent events have occurred since December 31, 2021 that required recognition or disclosure in these financial statements.

# 3. Liquidity and Availability of Funds

SVRA's financial assets available for general expenditures within one year of the Statement of Financial Position are as follows:

		<u>2021</u>		<u>2020</u>
Cash and cash equivalents Investments Accounts receivable, net	\$	655,052 248,635 33,344	\$	479,514 238,645 <u>69,851</u>
Financial assets available for general expenditures	<u>\$</u>	937,031	<u>\$</u>	788,010

Cash and cash equivalents subject to board designated restrictions make them unavailable for general expenditures. SVRA does not have established policies regarding their liquidity and availability of funds but strives to maintain financial assets on hand to meet, at minimum, 30 days of normal operating expenses. During 2021 and 2020, 30 days of operating expenses were approximately \$124,000 and \$109,000, respectively.

# 4. Cash and Cash Equivalents and Investments

Cash and cash equivalents and investments consist of deposits held in checking accounts and certificates of deposit, with local banks. The carrying amount of cash and cash equivalents, investments and restricted investments on the Association's books was \$911,997 and 726,469 at December 31, 2021 and 2020, respectively, and combined bank balances totaled \$805,820 and \$726,469, respectively. The differences between the carrying amounts of cash and cash equivalents and investments and the bank balance consist of outstanding checks and deposits not processed by the banks as of December 31, 2021.

Deposits are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000 at each bank. A summary of the total insured and uninsured cash and cash equivalents and investment balances at December 31, 2021 and 2020 is as follows:

	2021		2020	
Bank balance of Cash and cash equivalents Investments (certificates of deposit) Restricted investments (see Note 6)	\$	548,875 248,635 <u>8,310</u>	\$	479,514 238,645 <u>8,310</u>
Total bank deposits Portion insured by FDIC		805,820 546,506		726,469 554,882
Uninsured portion	<u>\$</u>	259,314	<u>\$</u>	171,587

#### 5. **Accounts Receivable**

The Association assesses membership fees to its homeowners annually. A summary of accounts receivable and the related allowance for doubtful accounts as of December 31, 2021 and 2020 is as follows:

	2021		2021 2020	
Assessments due from members Allowance for doubtful accounts	\$	48,344 (15,000)	\$	84,851 (15,000)
Accounts receivable, net	\$	33,344	<u>\$</u>	69,851

#### 6. **Restricted Investments**

Restricted investments were originally received through a member's donation of securities to the Association. The fair market value of the securities was determined using quoted market prices in active markets on the date of the gift (see Note 2). Terms of the gift required the proceeds from the sale of the securities to be used to construct two additional tennis courts. SVRA used the proceeds from the sale of the securities to purchase a certificate of deposit, now a local checking account (see Note 4), which it plans to hold until the tennis courts can be constructed in satisfaction of the terms of the original gift.

#### 7. **Fixed Assets**

Fixed assets at December 31, 2021 and 2020 are summarized as follows:

	<u>2021</u>	<u>2020</u>
Buildings and improvements	\$ 4,128,092	\$ 4,116,230
Equipment	925,651	921,337
Vehicles	74,640	74,640
Land improvements	242,183	235,417
Water and irrigation system	1,663,526	1,663,526
Total depreciable fixed assets	7,034,092	7,011,150
Accumulated depreciation	(3,463,014)	(3,236,621)
Net depreciable fixed assets	3,571,078	3,774,529
Land	117,317	117,317
Net fixed assets	<u>\$ 3,688,395</u>	<u>\$ 3,891,846</u>

Depreciation expense for the years ended December 31, 2021 and 2020 was \$226,393 and \$230,616, respectively.

### 8. Note Payable

During 2020, the Association obtained additional financing to make betterments to the Cedar Creek Center Building, which is used for daily administrative operations. Loan terms require monthly payments of \$9,362, including annual interest at 6.00%, due in 2045.

Future principal payments required under this note payable are as follows:

Year Ending December 31,

2022 2023 2024 2025 2026 Thereafter	\$	29,244 31,048 32,734 34,982 37,140 1,232,306
Total principal payments Less amount due within one year		1,397,454 29,244
Amount due after one year	<u>\$</u>	1,368,210

### 9. Commitments and Contingencies

The Association leases certain equipment under agreements which are accounted for as operating leases, in accordance with accounting principles generally accepted in the United States of America. Lease commitments for operating leases that the Association had entered into as of December 31, 2021 are as follows:

Description of Leased Property	Months	Start Date	End Date	-	Annual ayments
18 Golf Carts	60	05/01/20	10/31/24	\$	12,559
27 Golf Carts	48	10/01/18	10/31/23		18,839
12 Golf Carts	60	11/1/2020	10/31/25		16,746
The Grill	36	1/1/2021	12/31/23		1,500
Three Canyons	36	1/1/2021	12/31/23		6,000
Postage Meter Machine	60	11/19/21	11/30/26		684
Total				<u>\$</u>	56,328

Star Valley Ranch Association Notes to Financial Statements December 31, 2021 and 2020

#### 9. Commitments and Contingencies, Continued

Scheduled future minimum payments due under these operating leases are as follows:

Year Ending December 31,	
2022	\$ 56,328
2023	53,188
2024	27,896
2025	14,639
2026	627

Lease expense pursuant to lease agreements for the years ended December 31, 2021 and 2020 was \$39,818 and \$40,367, respectively.

### 10. Net Assets

#### Net Assets Without Donor Restrictions

Net assets without donor restrictions include assets not subject to donor-imposed restrictions, either temporary or permanent, and consist of net assets received that are general in nature as to use and operating purposes. Gifts of long-lived assets without donor-imposed stipulations about how long the assets must be used are classified as unrestricted net assets.

### Net Assets With Donor Restrictions

Net assets with donor restrictions are those net assets that either have temporary or permanent restrictions placed upon them. Contributions of cash and other assets with donor-imposed temporary restrictions, where the restrictions have been satisfied in the same reporting period as received, are reported as increases in net assets without donor restriction. Net assets with donor restriction at both December 31, 2021 and 2020 totaled \$8,310.