

**DCCR Revisions Committee**  
**Work Meeting Agenda**  
**Thursday, July 9, 2009 6:00-7:30 in the Library**

1. Updates

- Fence Committee – Annette Matijczyk and Donna Bell, fence committee members, brought a first draft of the fence committee's recommendations for guidelines for backyard fences to the meeting. Feedback included the need for as much specificity as possible so guidelines do not need to be open to interpretation, but can be applied consistently by the board and architectural committee. An email survey to determine preferences for materials, height, and size was also discussed.

2. Reading of discussion papers:

2<sup>nd</sup> draft

- garages – accepted for final edits
- uniform DCCRs – accepted for final edits
- size of vehicles – accepted for final edits

1<sup>st</sup> draft

- time limit for changing DCCRs – accepted for final edits
- general introduction – to be written
- response sheet – will be developed as we complete final edits

3. Timeline from May 7 meeting notes was reviewed. The committee felt our deadlines still doable.

- End of July – discussion papers, general introduction and response sheet in final form for our educational packet
- August – copying, assembling, mailing
- September onwards – receive and collate data from response sheet

3. Final edits

- how to make sure edits are to the latest draft?
- keep the voice of the writer, but make sure the recommendation is written as coming from the committee
- check grammar, spelling, punctuation
- send edits to the writer for their information/reaction
- bring final edits as they are completed to the full committee

4. Decide what items need to be sent early for the board work meeting so it can be placed on their agenda for discussion.

5. Invitation to the Architectural Committee?